PROPOSAL CHECKLIST

Preliminary Proposals checklist: Please enter info in the database – thanks.

_____ Sufficient proposal paragraph describing project (use your best judgment—does it seem like a feasible, legitimate project and a good use of time?)

_____ Mission: Does the project fit in with the mission of the Sr. Projects?

_____ One class drop should equal 8 hours of work.
  • Does the projected work line up with # of courses dropped?
  • Examine to see if the student will be overwhelmed or if it’s too little.
  • What type of modifications (if any) the student should make.

_____ Reading List: relevant?

_____ An “effective” and “appropriate” means of evaluation.
  • Does the means of evaluation fit the project?
  • This could mean final performance, report, documentary, website, etc.

_____ Does the Faculty Mentor seem like the right fit?
  • Has the faculty Mentor communicated with Supervisor (if applicable)?

_____ If dropping an AP, is there a “compelling” reason to drop an AP course?
  (many Seniors take electives so hard it’s to limit their drops to only year-long classes; but see if there are better options)

_____ Safety: Is the project “safe?”

_____ Group Projects (no more than 4 students):
  If more than one student is working on a project, do all proposal forms appear to propose the same/similar information? (time spent, mentor involved, mode of evaluation, etc.) Please note any discrepancies to discuss in Committee.

*Note: D1 athletes cannot drop an English course.

*Flag anything that looks like it needs to be discussed. Share your concerns in our meeting; keep a running list of things are missing and attach to front of the proposal.

Final Proposals (due Feb 19) must include:

_____ Final Proposal Form with project description (modified if necessary)

_____ Schedule w/ class meeting times and project times inserted.

_____ Supervisor form (if off campus)

_____ Signatures
  _____ Student
  _____ Parent
  _____ Nobles advisor
  _____ Mentor
  _____ Supervisor
  _____ Teacher signature(s) for dropped courses.