



**The Achieve Program at Noble and Greenough School
Mental Health Counselor Job Description
Summer 2021**

Achieve partners with families to empower motivated students from underserved Boston communities to close the opportunity gap. With middle school programming and support through high school and college, our community provides transformative academic and enrichment experiences, and fosters enduring mentoring relationships that inspire confidence, learning and joy.

Achieve students are motivated, resilient and thoughtful young people who grow into extraordinary leaders. Our middle school scholars attend Boston's district and charter public schools, come from low-income families, and represent diverse ethnicities, religions, and family backgrounds. Achieve seeks to increase our students' academic skills, motivation, and self-confidence, and put them on the path to college.

Despite the limitations of the current pandemic, we aim to continue building strong relationships with our students while engaging them in a rigorous academic experience, in-person. The **Mental Health Counselor** is critical to the Achieve team, and essential to our students' academic and personal success. Candidates must possess a strong interest in working with urban students in a fun, challenging, and enriching academic environment.

Qualifications:

- Experience serving marginalized communities; demonstrated commitment to social and racial justice
- Warmth, sense of humor, ability and desire to connect with student body and faculty members
- Excellent organizational skills
- Flexibility and proactive problem-solving skills
- Strong ability to collaborate and communicate effectively
- Work closely with Achieve's Lead Mental Health Counselor to coordinate student care and staff support
- Ability to be responsive and stay calm in crisis; aware of mandated reporter status and related obligations (filing 51A, calling BEST, making safety plans, coordinating with outside clinicians)
- LSW, LCSW, LICSW, Master's degree in counseling, PhD or PsyD in clinical psychology, or MA/CAGS in school psychology preferred

Responsibilities:

- Meet daily with students for scheduled weekly counseling sessions, with goals focused on social emotional functioning, increased frustration/distress tolerance, increased coping skills and resiliency
- Foster an environment in the counseling office of warmth, support, and unconditional positive regard
- Be available to support all students with unexpected stressors that may arise
- Provide mediations for interpersonal conflicts between students
- Support teaching staff with any mental health related questions or concerns
- Work closely with program director, assistant program director, and program manager to be up to date on program needs and student dynamics
- Participate fully in daily program activities, and be visible and active with students and staff in community settings
- Be available for classroom observations as needed

2021 Summer Dates and Schedule:

- Staff Orientation: week of June 28th through July 2nd
- Summer Program: Tuesday, July 6th – Thursday, August 5th (program closed on July 5th)
- Mental Health Counselors work Monday – Thursday, 10:30 AM - 3:30 PM. No Fridays required.

Salary: \$4000

To apply for this position, please email the following materials to achieve@nobles.edu by Monday, May 3, 2021:

- Current résumé and cover letter
- List of three professional references with contact information

**We will review applications and fill positions on a rolling basis.
Please contact us before submitting materials to inquire about available positions.**

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